

Notice of intention to vacate a rented property before the Residential Tenancy Agreement has expired.

PROPERTY \_\_\_\_\_

TENANT/S \_\_\_\_\_

TENANCY START DATE \_\_\_\_\_

TENANCY END DATE \_\_\_\_\_

LANDLORD \_\_\_\_\_

I/we hereby give notice of our intention to vacate the property before the Tenancy Agreement has expired.

My/our date to vacate the property is \_\_\_\_\_

As you are aware, you are breaking your lease and are therefore responsible for the following:

1. To pay the rent until the property is re-let.
2. A proportion of the re-letting fee as calculated per the Residential Tenancies formula.
3. A proportion of the advertising costs as calculated per the Residential Tenancies formula.
4. To maintain the property, garden, lawns etc. until the property is relet.

We will commence advertising the property for a new tenant as soon as this form is returned to our office signed. We will keep you informed on the progress and we will ring you to make arrangements to show prospective tenants through.

**I/WE AGREE TO THE ABOVE CONDITIONS**

Signed \_\_\_\_\_

Signed \_\_\_\_\_

Signed \_\_\_\_\_

**Please print and sign your name**